

Dear Parent

The Smart Swipe Solutions **Student Card** system has been approved by Tom Newby School management and the school's Governing Body. This **compulsory student card** is included in the cost of your child's stationery pack. It is your "**TICKET**" to purchase at the school tuck-shop without the need to carry cash and, during the course of 2016, will become an essential part of the school stock management and payment system.

The Smart Swipe Card is simple and easy to use and enables parents to "monitor" student transactions at school, "pre-order" meals, stationery and uniforms, alert the tuck-shop of any "allergies" the student may have, "set daily limits" on spending and even pay for tours, casual days, school photographs and more – the list is simply endless.

An annual administrative fee of R120.00 is levied by Smart Swipe. This is charged to the Smart Swipe card at **R12.00 per month for 10 months**.

After registration, activation and once funds are deposited, you will be able to use your student card within the school environment – initially just at the tuck shop, but as 2016 unfolds, for other payments as well.

REGISTRATION GUIDE

1. Go to www.smartswipesolutions.co.za on your web browser, click on "**REGISTER**", complete the profile information and submit. **If you have registered already, please confirm that the information is correct.**
2. You will **receive an email** with your child's unique card number and the banking details; you can **DEPOSIT** funds into your Smart Swipe Solutions account by either doing an EFT or cash deposit at the bank. Funds could take up to 2 days to reflect depending on bank policies.
3. Once the deposit is received, Smart Swipe Solutions will send you an email with an **encryption key**. Click on the encryption key, you will be taken to our webpage to **CREATE** and confirm a **PASSWORD**. - **NB:** Make sure that your password is something you will remember.

Banking details are: Nedbank, Branch: Cresta, Branch code: 191305, Account no: 1021774545 - Please ensure that you enter the **Card number (10 digits) as a reference** when depositing funds, each card has a unique number and this allows us to upload the deposit onto the correct individual's profile. For any queries relating to the above, please do not hesitate to contact us on info@smartswipesolutions.co.za or you may call Lee-Ann (073 238-9485) or Andre (084 619-5286) and we will be more than happy to assist.